

2022 FY Guide to Kindergartens and Nursery Facilities in Yokohama

When using a nursery facility*

*Refers to licensed nursery facilities, certified combined nursery and kindergarten facilities, family-style daycare services, small-scale childcare facilities, company childcare facilities (regional)

1. Nursery Facility Eligibility Requirements

Guardians of children from 0 years old up to pre-school age who need help with childcare for the following reasons are eligible to apply for nursery facilities.

| Criteria for Determining the Necessity of Childcare | |
|---|---|
| ① | You work for 64 hours or more per month at a company or at home |
| ② | You need time to prepare for childbirth or rest after giving birth |
| ③ | You need care for your child/children due to an illness or disability |
| ④ | You care for a person with an illness or disability for 64 hours or more per month |
| ⑤ | You are attending university or vocational school etc. for 64 hours or more per month |
| ⑥ | You are looking for a job |
| ⑦ | You are returning to work after finishing childcare leave |
| ⑧ | You are recovering from a disaster |
| ⑨ | You and/or your child are in danger of abuse or domestic violence |

2. Coordination of Placements

The City of Yokohama will coordinate the application process to determine which facilities the child is eligible to use among the facilities requested by the guardian(s). Based on the “City of Yokohama criteria for placement coordination and benefit approval,” each case will be assigned a rank to determine the priority level in terms of necessity. The guardian(s) will be informed of the results of the coordination process via a letter notifying their acceptance or deferment.

3. Application Deadlines and How to Apply

If you would like to use a nursery facility, please contact the Children and Families Support Division at the ward office where you live. The Children and Families Support Division will provide the necessary documents. You can also download the files from the City website.

(1) Enrolling from April 1st, 2022

| How to Apply | | Application Start Date | Application Deadline | Where to Submit |
|--------------|--------------------|---|--|---|
| First Round | Mail | October 12 th , 2021 (Tue.) | If you live in Tsurumi, Kanagawa, Konan, Asahi, Kohoku, Midori, Aoba, Tsuzuki, Izumi, Sakae, Totsuka, or Seya Ward. November 2 nd , 2021 (Tue.) If you live in Nishi, Naka, Minami, Hodogaya, Isogo, or Kanazawa Ward November 9 th , 2021 (Tue.) | Approval/Placement Coordination Center |
| | In person | May vary by ward | November 16 th , 2021 (Tue.) | Children and Families Support Division of the ward where you live |
| Second Round | Mail/ In person | January 4 th , 2021 (Tue.) | February 10 th , 2021 (Thur.) | Children and Families Support Division of the ward where you live |

(2) Enrolling partway through the school year (after May 2022)

| Start Month | Application Start Date | Application Deadline | Where to submit |
|----------------|------------------------|----------------------|--|
| May 2022 | March 11 2022 (Fri.) | April 8 2022 (Fri.) | Children and Families Support Division of the ward where you live *Excludes weekends and holidays *Some ward offices do not accept applications by mail. Please contact the ward office where you live for more details. |
| June 2022 | April 11 2022 (Mon.) | May 10 2022 (Tue.) | |
| July 2022 | May 11 2022 (Wed.) | June 10 2022 (Fri.) | |
| August 2022 | June 13 2022 (Mon.) | July 8 2022 (Fri.) | |
| September 2022 | July 11 2022 (Mon.) | Aug. 10 2022 (Wed.) | |
| October 2022 | Aug. 12 2022 (Fri.) | Sept. 9 2022 (Fri.) | |
| November 2022 | Sept. 12 2022 (Mon.) | Oct. 7 2022 (Fri.) | |
| December 2022 | Oct. 11 2022 (Tue.) | Nov. 10 2022 (Thur.) | |
| January 2023 | Nov. 11 2022 (Fri.) | Dec. 9 2022 (Fri.) | |
| February 2023 | Dec. 12 2022 (Mon.) | Jan. 10 2023 (Tue.) | |
| March 2023 | Jan. 11 2023 (Wed.) | Feb. 10 2023 (Fri.) | |

When using a Kindergarten/Certified Combined Nursery and Kindergarten (for education)

1. Before Enrolling

Please confirm the school's terms and conditions and make a visit to see the facility you wish to use before enrolling.

2. Application Process

- ① Once you have been accepted to a school, gather the necessary documents to apply.
- ② Submit the necessary documents to the kindergarten where you were accepted.
- ③ Once you get approval, you will receive a "benefit approval certificate" from the ward office.
- ④ Submit the "benefit approval certificate" to the kindergarten and enter a contract with the school.

3. When using after-hours childcare

In order to use after-hours childcare for free*¹ you must receive approval to designate your need for childcare*².

*1 There are some situations in which costs are only partially covered.

*2 See the "Criteria for Determining the Necessity of Childcare" on the cover of this pamphlet.

4. How to apply

- ① Refer to the chart below and prepare the necessary documents

| | |
|--|--|
| Documents required for everyone | <input type="checkbox"/> "Benefit approval certificate" |
| | <input type="checkbox"/> Registration form for the school you plan to use |
| | <input type="checkbox"/> Individual Number form, documents to verify your identity |
| Documents required for after-hours childcare | Documents that verify your need for childcare. |

*The Children and Families Support Division at the ward office will provide the necessary paperwork. You can also download the files from the City website.

- ② Submit the documents to **the kindergarten where you were accepted.**

Inquiries

- ① Yokohama City Call Center (service available in English, Chinese, Spanish, Korean, Tagalog)
Phone number: 045-664-2525
Available between 8:00 am and 9:00 pm (including weekends and holidays)
- ② City of Yokohama Website
<https://www.city.yokohama.lg.jp/kurashi/kosodate-kyoiku/hoiku-yoji/shisetsu/hoikuriyou/>
- ③ Children and Families Support Division at the ward offices (open Monday-Friday, 8:45 am to 5:00 pm, excluding holidays)

| Ward | Phone Number | Fax | Ward | Phone Number | Fax |
|----------|--------------|--------------|----------|--------------|--------------|
| Tsurumi | 045-510-1816 | 045-510-1887 | Kanazawa | 045-788-7795 | 045-788-7794 |
| Kanagawa | 045-411-7157 | 045-321-8820 | Kohoku | 045-540-2280 | 045-540-2426 |
| Nishi | 045-320-8472 | 045-322-9875 | Midori | 045-930-2331 | 045-930-2435 |
| Naka | 045-224-8172 | 045-224-8159 | Aoba | 045-978-2428 | 045-978-2422 |
| Minami | 045-341-1149 | 045-341-1145 | Tsuzuki | 045-948-2463 | 045-948-2309 |
| Konan | 045-847-8498 | 045-842-0813 | Totsuka | 045-866-8467 | 045-866-8473 |
| Hodogaya | 045-334-6397 | 045-333-6309 | Sakae | 045-894-8463 | 045-894-8406 |
| Asahi | 045-954-6173 | 045-951-4683 | Izumi | 045-800-2413 | 045-800-2513 |
| Isogo | 045-750-2435 | 045-750-2540 | Seya | 045-367-5782 | 045-367-2943 |