

2023 FY Guide to Kindergartens and Nursery Facilities in Yokohama

When using a nursery facility*

*Refers to licensed nursery facilities, certified combined nursery and kindergarten facilities, family-style daycare services, small-scale childcare facilities, company childcare facilities (regional)

1. Nursery Facility Eligibility Requirements

Guardians of children from 0 years old up to pre-school age who need help with childcare for the following reasons are eligible to apply for nursery facilities.

Criteria for Determining the Necessity of Childcare	
①	You work for 64 hours or more per month at a company or at home
②	You need time to prepare for childbirth or rest after giving birth
③	You need care for your child/children due to an illness or disability
④	You care for a person with an illness or disability for 64 hours or more per month
⑤	You are attending university or vocational school etc. for 64 hours or more per month
⑥	You are looking for a job
⑦	You are returning to work after finishing childcare leave
⑧	You are recovering from a disaster
⑨	You and/or your child are in danger of abuse or domestic violence

2. Coordination of Placements

The City of Yokohama will coordinate the application process to determine which facilities the child is eligible to use among the facilities requested by the guardian(s). Based on the “City of Yokohama criteria for placement coordination and benefit approval,” each case will be assigned a rank to determine the priority level in terms of necessity. The guardian(s) will be informed of the results of the coordination process via a letter notifying their acceptance or deferment.

3. Application Deadlines and How to Apply

If you would like to use a nursery facility, please contact the Children and Families Support Division at the ward office where you live. The Children and Families Support Division will provide the necessary documents. You can also download the files from the City website.

(1) Enrolling from April 1st, 2023

How to Apply		Application Start Date	Application Deadline	Where to Submit
First Round	Mail	October 12 th , 2022 (Wed.)	November 2 nd , 2022 (Wed.)	Approval/Placement Coordination Center
	In person	May vary by ward	November 16 th , 2022 (Wed.)	Children and Families Support Division of the ward where you live
Second Round	Mail/ In person	January 4 th , 2023 (Wed.)	February 10 th , 2023 (Fri.)	Children and Families Support Division of the ward where you live

(2) Enrolling partway through the school year (after May 2023)

Start Month	Application Start Date	Application Deadline	Where to submit
May 2023	March 13 2023 (Mon.)	April 10 2023 (Mon.)	Children and Families Support Division of the ward where you live *Excludes weekends and holidays *Some ward offices do not accept applications by mail. Please contact the ward office where you live for more details.
June 2023	April 11 2023 (Tue.)	May 10 2023 (Wed.)	
July 2023	May 11 2023 (Thur.)	June 9 2023 (Fri.)	
August 2023	June 12 2023 (Mon.)	July 10 2023 (Mon.)	
September 2023	July 11 2023 (Tue.)	Aug. 10 2023 (Thur.)	
October 2023	Aug. 14 2023 (Mon.)	Sept. 8 2023 (Fri.)	
November 2023	Sept. 11 2023 (Mon.)	Oct. 10 2023 (Tue.)	
December 2023	Oct. 11 2023 (Wed.)	Nov. 10 2023 (Fri.)	
January 2024	Nov. 13 2023 (Mon.)	Dec. 8 2023 (Fri.)	
February 2024	Dec. 11 2023 (Mon.)	Jan. 10 2024 (Wed.)	
March 2024	Jan. 11 2024 (Thur.)	Feb. 9 2024 (Fri.)	

When using a Kindergarten/Certified Combined Nursery and Kindergarten (for education)

1. Before Enrolling

Please confirm the school's terms and conditions and make a visit to see the facility you wish to use before enrolling.

2. Application Process

- ① Once you have been accepted to a school, gather the necessary documents to apply.
- ② Submit the necessary documents to the kindergarten where you were accepted.
- ③ Once you get approval, you will receive a "benefit approval certificate" from the ward office.
- ④ Submit the "benefit approval certificate" to the kindergarten and enter a contract with the school.

3. When using after-hours childcare

In order to use after-hours childcare for free*¹ you must receive approval to designate your need for childcare*².

*1 There are some situations in which costs are only partially covered.

*2 See the "Criteria for Determining the Necessity of Childcare" on the cover of this pamphlet.

4. How to apply

- ① Refer to the chart below and prepare the necessary documents

Documents required for everyone	A "Benefit approval certificate"
	C Registration form for the school you plan to use
	D Individual Number form, documents to verify your identity
Documents required for after-hours childcare	Documents that verify your need for childcare.

*The Children and Families Support Division at the ward office will provide the necessary paperwork. You can also download the files from the City website.

- ② Submit the documents to **the kindergarten where you were accepted.**

Inquiries

- ① Yokohama City Call Center (service available in English, Chinese, Spanish, Korean, Tagalog)
Phone number: 045-664-2525
Available between 8:00 am and 9:00 pm (including weekends and holidays)
- ② City of Yokohama Website
<https://www.city.yokohama.lg.jp/kurashi/kosodate-kyoiku/hoiku-yoji/shisetsu/hoikuriyou/>
- ③ Children and Families Support Division at the ward offices (open Monday-Friday, 8:45 am to 5:00 pm, excluding holidays)

Ward	Phone Number	Fax	Ward	Phone Number	Fax
Tsurumi	045-510-1816	045-510-1887	Kanazawa	045-788-7795	045-788-7794
Kanagawa	045-411-7157	045-321-8820	Kohoku	045-540-2280	045-540-2426
Nishi	045-320-8472	045-322-9875	Midori	045-930-2331	045-930-2435
Naka	045-224-8172	045-224-8159	Aoba	045-978-2428	045-978-2422
Minami	045-341-1149	045-341-1145	Tsuzuki	045-948-2463	045-948-2309
Konan	045-847-8498	045-842-0813	Totsuka	045-866-8467	045-866-8473
Hodogaya	045-334-6397	045-333-6309	Sakae	045-894-8463	045-894-8406
Asahi	045-954-6173	045-951-4683	Izumi	045-800-2413	045-800-2513
Isogo	045-750-2435	045-750-2540	Seya	045-367-5782	045-367-2943