

## How to fill out the return

you submit or enclose documents related to income and deductions for items other than those that are required, you do not need to fill them in. Staff will make amendments based on the documents. To ease congestion at the service counter, we ask that you file by mail or electronically.

For required items, please refer to the enclosed "Guide to Filing Municipal and Prefectural Resident Tax."

## How to file if you have income from a business, agriculture, or real estate

If you have income from a business, agriculture, or real estate, you must submit the following form in addition to this return: "Statement of Revenue and Expenditure." You can download and print the "Statement of Revenue and Expenditure" form from the city's website, or request it from the Ward Office Taxation, Resident Tax Section, and submit it together with this return.

Please download and print the "Statement of Revenue and Expenditure" form from here.

## How to file if you have income subject to separate taxation

you have income subject to separate taxation (capital gains from land/buildings, capital gains related to stocks, miscellaneous income related to futures transactions, income from forestry, retirement income (excluding income subject to separate withholding taxation)) you must submit, in addition to this return, the following form: "Municipal and Prefectural Resident Tax Return (for Separate taxation, etc.)"

You can download and print the return form from the city's website, or request it from the Ward Office Tax Division, Resident Tax Section, and submit it together with this return.

Please download and print the “Municipal and Prefectural Resident Tax Return (for Separate Taxation, etc.)” form from here.

## Notice from the City of Yokohama

When visiting the office, please come on a weekday between 8:45 a.m. and 5:00 p.m. (^)

Please note that the office's lunchtime is from noon until 1:00 p.m., so service is provided by a small number of staff. Therefore, it may take longer than usual. Thank you in advance for your understanding.

On Saturdays, Sundays, and national holidays, we do not accept telephone inquiries or submissions of returns. Also, even when ward office counters are open on the second and fourth Saturdays of the month, we are unable to accept returns, etc. Thank you for your understanding.

\* This return has been prepared in accordance with laws and regulations in effect as of November 2025.

## How to fill out “For persons with no income or only non-taxable income”

On the right side of the front of this return, in “2 Income Amounts,” enter “0” (zero) in the “Total ⑫” field.

If you have dependent relatives, or if you are a widow, single parent, or person with a disability, also fill in the corresponding fields.

Until last fiscal year, the “Living situation during the previous year” was entered at the bottom of the front of the return. However, due to a format change, you will no longer need to enter your living situation, etc. as of fiscal year 2026.

Survivor's pension, disability pension, employment insurance, etc., are non-taxable income.

2 所得金額	⑫
配当	非
給与	非
公共年金等	⑬
業務	非
その他	非
貯蓄(⑩+⑪+⑫)	非
複合報酬・一時	非
合計	非
	0

6 給与所得の内訳 (日給などの額と所持金のある人で、添え書き) ※ない人は記入してください。			
7 事業・不動産所得に関する事項			
月 日	販売額	支払者の名前(法人名は法人登記名)	収入金額
1			円
2			円
3			円
4			円
5			円
6			円
7			円

8 配当所得に関する事項			
配当所得	支払者の名前(法人登記名)	支払確定年月	収入金額
8		年 月	円
9		年 月	円
10		年 月	円
11		年 月	円
12		年 月	円

9 雇用所得(公的年金等以外)に関する事項			
雇用	支払者の名前(法人登記名)	収入金額	必要経費
1		円	円
2		円	円
3		円	円
4		円	円
5		円	円
6		円	円

10 総合課税・一時所得の所得金額に関する事項			
総合課税	収入金額	必要経費	特別控除額(※1金額-特別控除額)
短 期	円	円	円
長 期	円	円	円
一 時	円	円	円

11 事業収益に関する事項			
事業者	販売額	支払費用(購入金額-支払額)	特別控除額(※2金額-特別控除額)
1 会社	円	円	円
2 会社	円	円	円
3 会社	円	円	円

12 別荘の快適課税等に関する事項			
別荘	購入額	支払費用(購入金額-支払額)	合計額
1	円	円	円
2	円	円	円
3	円	円	円

13 事業税に関する事項			
事業者	販売額	支払費用	特別控除額(※3金額-特別控除額)
1 会社	円	円	円
2 会社	円	円	円
3 会社	円	円	円

14 寄附金に関する事項			
寄附金額	支払額(寄附金額-支払額)	支払額(支払額-支払額)	合計額
1	円	円	円
2	円	円	円
3	円	円	円

15 所得金額調整控除に関する事項			
所得金額	支払額	支払額(支払額-支払額)	合計額
1	円	円	円
2	円	円	円
3	円	円	円

(切り取らないでください。)

Q5 I do not know how to fill out the return; what should I do?

A You do not need to fill in items other than the required fields. If you submit or enclose documents related to income and deductions, you do not need to enter items other than the required fields. Staff will make amendments based on the documents.  
For required items, please refer to the enclosed "Guide to Filing Municipal and Prefectural Resident Tax".

Q7 If necessary documents need to be returned to you, what should you do?

A We will respond as follows.  
(1) Submitting your return at the office  
We will return it on the spot.  
(2) Submitting your return by mail  
If you enclose a self-addressed stamped envelope with a note indicating that you would like the required documents returned, we will send them back.

Other frequently asked questions are also posted on the Yokohama City website, so please check it.

Q6 If I need a copy of the return for my records, what should I do?

A Prepare a copy of the completed return.  
(1) Submitting your return at the office  
If you bring a copy of the completed return, we will affix a receipt stamp and return it to you.  
(2) Submitting your return by mail  
If you enclose a copy of the completed return and a self-addressed stamped envelope (with the address written and postage affixed), we will affix a receipt stamp to the copy of the return and send it back to you.

Q8 How can I confirm whether the contents I filed have been reflected in the tax amount?

A Please review the notice we will send you.  
(1) For persons under ordinary collection (payment slip, direct debit, or withholding from public pension)  
Please check the "Tax Payment Notice" that will be mailed to your home around early June.  
(2) For persons under special collection (withheld from salary)  
Please check the "Special Collection Tax Amount Determination Notice" issued via your employer around the end of May.  
Please note that the city does not send a tax payment notice to individuals who are exempt from individual resident tax and the forest environment tax.

If you have any questions about how to complete the tax return form, please contact the Ward Office Taxation Division, Resident Tax Section. The contact information is listed on the front, so please check it.