**１　施設の概況**

令和　年　月　日現在

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **施設名** | |  | | | | | | | | | | **種　別** | | **（個人 ・ 任意団体 ・ 法人）** | | | | | | | |  |
|  | |  | | | | | | | | | | **設 置 者** | |  | | | | | | | |  |
|  | |  | | | | | | | | | | **(代表者)** | |  | | | | | | | |  |
| **所在地** | |  | | | | | | | | | | **所在地** | |  | | | | | | | |  |
|  | |  | | | | | | | | | |  | |  | | | | | | | |  |
| **防火管理者** | | | | |  | | | | | | | **防火管理修了年月日** | | | | | | 年　　月　　日 | | | |
| **施設開設年月日** | | | | | 年　　　月　　　日 | | | | | | | **横浜保育室認定年月日** | | | | | 年　　月　　日 | | | | |  |
|  | 所有者： | | | | | | | | | | |  | 所有者： | | | | | | | | |  |
| **土地** | 賃借人： | | | | | | | | | | | **建物** | 賃借人： | | | | | | | | |  |
|  | 所有者と賃借人との関係： | | | | | | | | | | |  | 所有者と賃借人との関係： | | | | | | | | |  |
|  | 契約期間： | | | | | | | | | | |  | 契約期間： | | | | | | | | |  |
|  | 賃料月額： | | | | | | | | | | |  | 賃料月額： | | | | | | | | |  |
|  | 面　　積： | | | | | | | | | | |  | 面　　積： | | | | | | | | |  |
| **設備** | トイレ　： 有（　　か所）　・　無 　　　 オマル　： 有(　か所)・　無 | | | | | | | | | | | | | | | | | | | | |  |
| **等** | 沐浴設備： 有（ 　か所）　・　無 | | | | | | | | | | | | | | | | | | | | |  |
| **保育料納付時期** | | | | | | □毎月月末に当月分　□毎月月末に翌月分　□その他（　　　　　　　　　） | | | | | | | | | | | | | | | |  |
| **保育料納付方法** | | | | | | □現金　　□銀行口座等からの引き落とし　　□振り込み | | | | | | | | | | | | | | | |  |
| **入所** | ・入園児の募集方法 | | | | | | | | | | | **退所** | ・退所時確認事項 | | | | | | | | |  |
| **手続** | □ちらし　□ポスター | | | | | | | | | | | **手続** | □退所理由　　□退所希望日 | | | | | | | | |  |
|  | □その他(　　　　　　　　　　　　　　) | | | | | | | | | | |  | □その他（　　　　　 　 　　　　　） | | | | | | | | |  |
|  | ・入所時確認事項 | | | | | | | | | | |  | ・退所決定 | | | | | | | | |  |
|  | □児童名・生年月日　□保護者名・住所 | | | | | | | | | | |  | □月末退所のみ　　□月途中退所あり | | | | | | | | |  |
|  | □保護者勤務先　□保育時間　□保育料 | | | | | | | | | | |  | ・保育料の日割方法(計算方法を記入) | | | | | | | | |  |
|  | □保育開始日　□健康保険証写し | | | | | | | | | | |  | (　　　　　　　　　 　　　　　　　　) | | | | | | | | |  |
| **年間入所児童数及び開所日数** | | | | | | | | | | | | | | | | | | | | | |  |
|  | | | ４月 | ５月 | | | ６月 | ７月 | ８月 | ９月 | 10月 | | 11月 | | 12月 | １月 | | | ２月 | ３月 | 合計 |  |
|  | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
| 数(助成 | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
| 対象) | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
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| 数(助成 | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
| 対象外） | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
| 児童数 | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
| 合　計 | | |  |  | | |  |  |  |  |  | |  | |  |  | | |  |  |  |  |
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